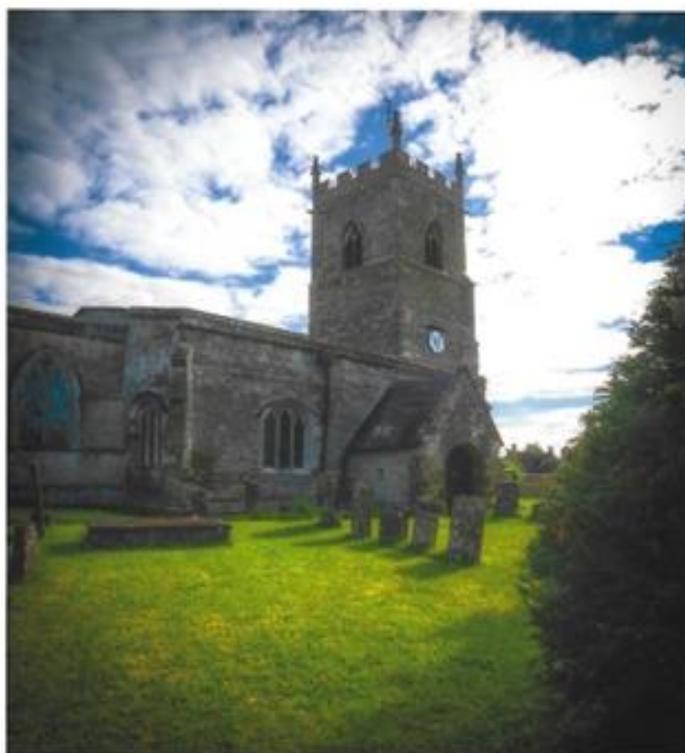


**The 2018 Annual Report  
of the Parochial Church Council  
For the Parish of**

**St Mary The Virgin Wappenham**



**Parochial Church Council  
The Parish Church of  
St Mary The Virgin Wappenham**

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***These reports will not be read out at the APCM however questions pertaining to them may be asked.***

## 2. Minutes of APCM Meeting



### The Parish Church of St Mary the Virgin, Wappenham

#### **Minutes of the Annual Meeting of Parishioners (Vestry Meeting) held Sunday 2 April 2017 at 12.15 p.m. in the Church**

The meeting opened with a prayer.

**Present:** Revd Carole Peters, Edwin King, Howard Mordue, Anthony Tucker, Michael Bath, Phyllis King, Sheena Warren, Robert Tomkinson, Jane Mordue, 'Wiggy' Smith, Sue Corbishley and Di Watts.

#### 1 **Welcome and Apologies**

The Rector welcomed all present.

Apologies had been received from Barbara Gundle, Joanna Tomkinson, Angus Wade and Brian Watts.

#### 2. **The Minutes of the Vestry Meeting held on 17<sup>th</sup> April 2016**

The minutes were proposed by Robert Tomkinson and seconded by Phyllis King. There were no votes against and no abstentions. The minutes were signed by the Rector.

#### 3. **Matters arising from the Minutes – none.**

#### 4. **Election of Churchwardens**

Edwin King had been elected until March 2017. Howard Mordue had been elected until March 2017. As both candidates were willing to stand again until March 2018, no election was necessary.

The Rector expressed her heartfelt thanks for their support and diligent hard work.

The meeting closed at 12.25 p.m.

JM/6.4.17



**Minutes of the Annual Parochial Council Meeting held on Sunday 17 April 2016 immediately after the Vestry Meeting, in the Church**

**Present:** Revd Carole Peters, Edwin King, Howard Mordue, Anthony Tucker, Michael Bath, Phyllis King, Sheena Warren, Robert Tomkinson, Jane Mordue, 'Wiggy' Smith, Sue Corbishley and Di Watts.

**1. Welcome and apologies**

The Rector welcomed all present.

Apologies had been received from Barbara Gundle, Joanna Tomkinson, Angus Wade and Brian Watts.

**2. Minutes of the APCM held 17 April 2016**

The minutes were proposed as a correct record by Robert Tomkinson, seconded by Anthony Tucker. All voted in favour, none against, and there were no abstentions. The minutes were accepted as a correct record and signed by the Rector.

**3 Matters arising from the minutes**

None.

**4 Rector's Report**

The Rector's report was noted.

**5 Reports**

**5.1 Electoral Roll Report**

This was presented by Phyllis King, Enrolling Officer, who noted that there were 36 people on the current Electoral Roll for Wappenham. To be formally revised in 2019. Members can be added to the electoral roll during the year. It was proposed by Phyllis King and seconded by Wiggy Smith that the Electoral Roll be adopted. All voted in favour, none against, and there were no abstentions.

**5.2 Annual Report on the PCC**

This was presented by Jane Mordue, Secretary. The Rector thanked her for her hard work during the year. It was proposed by Jane Mordue and seconded by Michael Bath that this be adopted. All voted in favour, none against, and there were no abstentions.

**5.3 Financial Report and Accounts of the PCC as at December 2016**

This was presented by Anthony Tucker, Treasurer. He had not yet received the final accounts as approved by the independent examiner. He was able to report a minor adjustment re a £340 provision re the clock. As the annual accounts were still provisional they would go forward to the 2018 Annual Meeting for formal approval once confirmed. It was noted that the churchyard fund interest was very low as it is in a bank account. The Rector thanked Anthony for all his hard work.

#### 5.4 Churchwardens' Report

This was presented by Howard Mordue and Edwin King. It was noted that roof quotes were being received. The cost of the roof repairs would be covered by insurance. A roof alarm had been installed, with the huge added benefit that now the whole roof was insured. Gratifyingly, this had reduced the premium by the same amount as we have to pay the call centre to monitor the alarm. The Rector thanked them for all their hard work particularly during the episode of the roof theft.

#### 5.5 Deanery Synod Report

The Deanery Synod Report, presented by Wiggy Smith and Sheena Warren, was noted.

#### 5.6 Link Charity reports

- 5.6.1 Poors Charities – report noted. The Rector thanked chair Rupert Fordham and the trustees for all they do.

It was suggested that we should say publicly that we raise money to help other people, not only the church. Charities supported this year included Katharine House Hospice (this year's Harvest speaker), Guild of Bell Ringers, Christian Aid, The Royal British Legion and, most importantly, the Hope Centre. It was agreed to ask PCC to note this in the village newsletter, on notice board and on Wiz.

The work to support the Hope Centre with clothing, now in its 9<sup>th</sup> year and with food, now in its 2nd year, was warmly commended. Both were started in Wappenham. The Centre had been overwhelmed with clothing and some had been turned away – it was always advisable to check their website for what is wanted. Or take it to another suitable place such as Womens' Aid (contact Jean Spendlove) where soft toys particularly welcome. Robert Tomkinson noted that the Hope Centre also offered an excellent catering service.

5.6.2 Friends of St Mary the Virgin – reported that funds stood at £15,730 of which £750 was earmarked for the WC. Income in 2016 was approximately £5,300 and outgoings were approximately £700, for the servicing of the clock. There was also outstanding Gift Aid awaited of approximately £2,500. People in Wappenham had been generous in their support for the fund to repair the tower steps. It was agreed there were sufficient funds to go ahead with the repairs and Edwin King would seek an up to date quote.

Fund-raising by the PCC and Friends in support of the Church expenses had also gone well, with contributions from the Beer Festival, the joint Harvest Festival in October, a Winter Supper at Clarissa House in November and, still to come, a Barn Dance on Saturday 6 May at Wappenham Farm Barn.

The Rector thanked chair Jane Mordue and the Friends for their invaluable support in helping to keep the Church fabric in order.

- 5.6.3 St Mary's Monthly Coffee Mornings – reported that these were continuing to provide a wonderful support to the community. The Rector thanked Anthony Tucker for organisation and the beautiful flowers on the table and all those who made cakes.

5.6.4 Bell Ringers. The bells continued to be rung occasionally.

**6 Election of Deanery Synod representative(s)**

Wiggy Smith would continue to be the Benefice representative for another 4 years. Sheena Warren had been elected as parish representative in 2016 for 3 years to serve until March 2019. She was happy to continue. Both Wiggy and Sheena were thanked for their inspiring reports back.

**7 Election of other Ex officio members to the PCC**

Treasurer: Anthony Tucker  
Proposed by Robert Tomkinson, seconded by Di Watts  
Secretary: Jane Mordue  
Proposed by Edwin King, seconded by Anthony Tucker  
Enrolling Officer: Phyllis King  
Proposed by Michael Bath, seconded by Robert Tomkinson  
Safeguarding Officer: Sue Corbishley  
Proposed by Di Watts, seconded by Sheena Warren  
Coffee Morning Rota lead to continue: Anthony Tucker

All voted in favour, none against, and there were no abstentions.  
The above were duly elected.

**8 Election of PCC Members**

Current members were Barbara Gundle, Michael Bath and Angus Wade. It was noted that Sheena Warren as Deanery Synod representative was an officer, not a member. Barbara Gundle had asked to stand down and all expressed their warm appreciation for her service. Michael Bath and Di Watts were standing and were present. Angus Wade was also standing but not present. All voted in favour, none against and there were no abstentions. The above were duly elected. Angus would be co-opted until he was able to attend a meeting.

Carole thanked members of the PCC for all their support.

**9 Appointment of Independent Auditor**

Noted that the independent auditor had to be someone competent and with no connection with the Church, neither a member nor related to any officer. Ames Accountants were nominated to continue to act as independent auditors.  
Proposed by Anthony Tucker, seconded by Sheena Warren.  
All voted in favour, none against, and there were no abstentions.  
The firm was duly appointed.

**10 Any other business**

10.1 The Churchwardens proposed a vote of thanks to the Rector.

10.2 It was suggested that the PCC should relaunch the churchyard fund and seek funding from the PC.

The meeting closed at 1.10 p.m. with the Grace.

JM/6 April 2017

### **3. Electoral Roll - St Mary the Virgin Wappenham**

#### **ELECTORAL ROLL 2018**

Robert Tomkinson  
Joanna Tomkinson  
Brian Watts  
Diane Watts  
Michael Bath  
Renee Watt  
Clive Watt  
Howard Mordue  
Jane Mordue  
Sheena Warren  
Phyllis King  
Edwin King  
Philip king  
Alastair Judge  
Kate Judge  
Anthony Tucker  
Jennifer Szczerbowski  
Rupert Fordham  
Georgie Fordham  
Sue Corbishley  
Robert Corbishley  
Hilary Wickham  
Sara Wales  
Judy King  
Angus Wade  
Laura Wade  
Amanda Ayres  
Jane Cadd  
Alan Gundle  
Barbara Gundle  
Jennifer Anderson  
Peter Anderson  
Peter Oliver  
Kathryn Oliver

#### **4. Annual Report on the PCC 2017 - 2018 by the Secretary**

2017 saw the move from Parochial Church Council (PCC) to Benefice Parochial Church Council (BPCC). Our PCC thus met just twice in June and, for the last time, on September 2017.

Members elected at the Annual Parochial Council (APCM) meeting in April 2017 were:

At the Vestry meeting: Churchwardens Edwin King and Howard Mordue

At the APCM: Ex officio members: Anthony Tucker (Treasurer), Jane Mordue (Secretary), Phyllis King (Enrolling Officer), Sue Corbishley (Safeguarding Officer). Coffee morning rota: Anthony Tucker. PCC members: Michael Bath and Di Watts.

During the changeover to the new system, members kept up their full range of activities as well as joining in the benefice wide debates on changes to governance that led to the new Benefice Parochial Church Council.

This debate on the changes began at a joint PCC meeting in January 2017 at St Lois Weedon Primary Academy during which discussions were held relating to the Diocese paper 'The Way Forward in Christ', and the Options available for consideration, culminating in a vote to establish a Working Party to review the options. By mid-summer 2017, confidential recommendations of the Working Party were circulated to members of each PCC within the Benefice.

On the 24<sup>th</sup> July, 2017 a joint meeting was held, with representatives from each PCC within the Benefice. The Ven. Richard Ormston, Archdeacon of Northampton addressed the meeting, outlining a possible 4<sup>th</sup> Option, recommended by the Working Party for a trial period of 3 years, to share the responsibility as a 'Benefice Church'. Discussions across each Parish Church culminated in a unanimous vote in favour of the change to a Benefice Church commencing on the 1<sup>st</sup> January 2018.

The Astwell Benefice PCC was formally initiated.

The first meeting of the BPCC was held in November to establish the structure, namely, Officers, Council Members, Benefice Committees (Finance, Worship, Social & Fundraising, and Pastoral Care), and Parish based BRICC Groups (responsible for Building, Repairs, Insurance & Contents). The BPCC met again on 22<sup>nd</sup> January 2018 during which procedures and timings were discussed for Auditing of Financial Statements, and general reporting to the APCM.

The Wappenham PCC met for the last time in September and the new Wappenham BRICC met in December to take up its new role.

**Jane Mordue**  
**Secretary**

#### **5. Church Wardens' and Parish Representative's Report Wappenham 2017**

Wardens: Edwin King and Howard Mordue Representative: Sheena Warren

##### **Worship and Mission**

In 2017 there was one wedding. The basic monthly pattern of services is 2 parish communions, one village led praise and prayer and one benefice service. Breakfast Church has proved popular. Attendance at major Festivals was Christmas Eve and Christmas Day: 165, Easter: 21

Patronal Festival: and Harvest which was held again in Sheena and Ashley Warren's barn jointly with Lois Weedon attracted a good crowd. Collections totalled: xxxx

### **Fund-raising**

3 main events: Barn Dance on 6 May; Garden Party at the High Sheriff's home on 8 September and Harvest in a Barn on 15 October. These were well attended community events and all contributed successfully to enable us to meet our outgoings.

### **Ministry**

Thanks are warmly expressed to the Rector, Revd Carole Peters-King and the Lay Minister, Karin 'Wiggy' Smith for their ministry as well as all other lay leaders.

### **Fabric**

An alarm system was installed to prevent further theft of lead from the Church roof. Repairs were done, paid for by insurance cover, to replace the lead which had been taken.

The year's major project was the repairs to the Church steps in the tower which were completed in February 2018. The money was raised through the Friends and we are very grateful to them and to local residents who responded to the call to 'sponsor a step'. A commemorative plaque will record the names of those being remembered.

There have been no additions or removals from the Church.

The Church continues to house equipment providing high speed broadband for the village and surrounding area.

### **Repairs and maintenance**

During the year some cutting was done to the laurels to keep it under control. We thank Anthony Tucker and Roy Abbott for maintaining the church yard and cemetery. Robert Tomkinson has kindly continued to move the grass in the churchyard extension. Thanks must be given to all those who give their time to do the flower arrangements, clean the church, provide coffee and biscuits and fulfil numerous other jobs which ensure the church continues to have an attractive aspect.

**Edwin King and Howard Mordue,  
Church Wardens**

## **6. Wappenham BRICC Report – from December 2017**

The first meeting of the BRICC took place in December when the committee was formed and terms of reference discussed and agreed as laid down in the Benefice wide resolution.

### **Committee Members**

Edwin King (Chair), Sheena Warren (Parish Representative), Peter Oliver, Angus Wade, Jane Mordue (Secretary), and Anthony Tucker (Treasurer).

### **Role**

The Wappenham BRICC is responsible for the running of the church in the parish. As its name suggests, this includes buildings, repairs, insurance and contents.

It raises and sends funds to the Benefice to go towards the Benefice Share.

It is responsible for fulfilling requirements of the Quinquennial Review.

It is responsible for local, lay led services e.g. Village Praise and Prayer and Breakfast Church, as well as finding speakers for our Harvest and Patronal Festival(s). The Benefice Worship Committee deals with all other services and welcomes suggestions.

### **Activities**

At its first meeting, the BRICC reviewed the tower steps repair project which was about to start. Arrangements for forthcoming services were discussed and planned.

Also reviewed the insurance funded repairs to the roof where lead had been stolen. A roof alarm had been fitted and a phone list of contacts would be confirmed.

The next building project, repairs to the church porch roofs, was planned. This would be funded by the Friends of St Mary's.

Noted also the new arrangements for safeguarding.

**Jane Mordue**  
**Secretary**

## **7. The Friends of St Mary the Virgin Wappenham, 2017**

### **Introduction**

The Friends were delighted to have enough funds to enable the repairs to the church tower steps to go ahead. The works are just complete and the steps are now all splendidly back in order, making the tower safe for those who need to access it, for the first time in many years. We are very grateful to all involved in this, our biggest project to date.

### **Treasurers' Report**

The Friends' funds stand at £17,100 (£15,730 in 2016) of which £750 is earmarked for the WC. Income in 2017 was approx. £1,800 and outgoings were £ nil – the cost of the steps fell in 2018. There is also outstanding Gift Aid awaited of approx. £2,000.

### **Works and Faculties**

- ***Tower Steps and north porch roofs*** - following the Quinquennial Review of 2014, the decision was made to focus primarily on repairs to the tower steps and then tackle the Church porch roofs. The cost of the former was estimated to be £20,000, approximately £300 a step. The cost so far, including survey, was £21,660. The bulk of this being paid by the Friends and the rest coming from the PCC accounts. There is a small final payment to be made after 6 months. We shall now attempt to reclaim the VAT via a grant scheme.

Following professional advice and a Faculty being obtained in 2016, the Friends invited residents to 'sponsor a step' in memory of a loved one, to be commemorated on a plaque in the Church. 22 steps out of a possible 61 (9 further steps needed no repair) have been funded in this way with a further 5 promised. Other funds came from events and individual donations. The work took place in January and February 2018 and is now complete. A service of dedication is being planned to mark this very happy occasion.

It was agreed to appoint an architect from the Diocese's approved list to advise on repairs to the north porch roof. Several ideas were being considered for dealing with the drop at the back of the pulpit.

- **Kitchen and WC** - Progress was previously reported in that we have, thanks to the Tove Valley Broadband works, got a water pipe which reaches the Church although the standpipe is still currently in use.

May I thank all the hard working and enthusiastic members of the Friends and our supporters!

**Jane Mordue**  
**Chairman, Friends of St Mary the Virgin, Wappenham**

## 8. Link Charity reports

**The Wappenham Thomastide Charity**  
**(formerly known as the Wappenham Poores and Church Charities)**  
**Statement of Accounts for Year 2017/18**

<b>Date</b>	<b>Details</b>	<b>Withdrawn</b>	<b>Received</b>	<b>Balance (£)</b>
<b>Feb 2017</b>	<b>Balance brought forward</b>			<b>2,143.95</b>
<b>Jan 2018</b>	<b>Received from Trustees</b>		<b>800.00</b>	<b>2,943.95</b>
<b>Jan 2018</b>	<b>Withdrawn to cover Thomastide Grants</b>	<b>307.73</b>		<b>2,636.22</b>

Details of the recipients are confidential but are available to any person – in confidence – nominated by the Parish Council. The Chairman confirms that all awards and gifts were safely received.

Rupert Fordham continued as Chairman of the Trustees for the distribution of the awards, and Phyllis King, Philip King, Rev Carole Peters, Jenny Szczerbowski and Hilary Wickham continued as Trustees.

Over the course of the year no special requests for financial assistance were received. The sum made available for distribution for the St Thomastide Grants by the Trustees was £800. Two cash awards were made.

As last year, we also made small gifts to a number of residents who it was felt had suffered a period of distress for whatever cause, (perhaps illness, losing a job or family issues). 9 gifts of this nature were delivered, and as before, these were well received.

Again, the Trustees decided not to distribute all the money received, but rather to save some. As a consequence, the charity now has over £2,600 in reserve. The purpose of the charity is to help

people in Wappenham who find themselves distressed for whatever reason, and the Trustees would therefore be happy to consider requests, perhaps of a practical nature, during the course of the year, as well as at Christmas time. They would welcome the help of the PCC and the Parish Council in this respect.

As ever the accounts of the charity can be made available to any independent Auditor nominated by the Annual Meeting should this be deemed desirable.

**Rupert Fordham, Chairman**  
**January 2018**

## **9. Safeguarding**

4 of us have completed the CO safeguarding module.

We are continuing to make progress with our parish safeguarding self-audit.

Our churchwarden CCPAS DBS checks are up to date and do not need repeating until 2020.

**Susan Corbishley**  
**Safeguarding Officer**

## **10. Coffee mornings report 2018**

Set up to provide a regular community get together following the closure of the shop, the coffee morning, held on the first Wednesday of each month, has continued throughout 2017/18 with a continued average attendance between 16 and 30 people. Although set up by Rev Will Adams and facilitated by St Mary's PCC, the Coffee Morning is nominally a secular event for the village. Although not intended to generate a profit, funds continue to be raised, and these are normally divided between our hosts, the Village Hall committee charity and the Northampton Hope centre. As per 2016, the October 2017 event was styled as part of the 'World's Biggest Coffee Morning' with the proceeds of the day going to Macmillan Cancer Support. The monies raised during 2017 were £168 for Macmillan and £150 each to the Hope Centre and the Village Hall Committee.

Very many thanks to all the cake bakers and helpers who have worked their magic over the last year. There is always room more helpers, so if you can spare a couple of hours on the first Wednesday of each month or can provide a cake or two, please to not hesitate to contact me or come along and talk to the servers on the day.

**Anthony Tucker.**

## **11. Bellringers**

The bells are available to be rung although the regular bell ringing no longer takes place.